

General Data Protection Regulation

Why do we need your personal information?

MPE International AB ("MPE") collects personal information about you as a customer or potential customer in order to provide industry information through MPE News and give you the best possible experience of our website. It is necessary for us to identify you and administer your account, for statistical purposes and for direct marketing (which you can unsubscribe from). The personal data collected when placing an order is required to handle the order, invoice, delivery receipt, login details to the webshop and to contact you. Company information about you as a business party is required to fulfill the contract. Contact details about you as a contact person is required for us to contact you. Company and contact details are also required, as well as information about which course you are participating in to provide educational services with training certificates such as managing your registration and billing.

We also process the data to send evaluation and follow-up. When you contact us via any of MPE's communication channels, the information about you is used to handle the matter and to contact you. When visiting the MPE website, you agree to cookies for processing your information.

Who do we share personal data with?

In the use of certain programs or features of the programs, we may share personal data with suppliers to MPE both inside and outside the EU / EEA.

Suppliers have similar obligations regarding the processing of personal data, the process that you as a customer have agreed to and that appears in the Personal Data Agreement. When administering courses and when you contact us, we use subcontractors, these are listed in page 2.

For how long do we save your personal data?

MPE saves personal information about you as a customer as long as there is a customer relationship or is necessary to achieve the purposes described in this policy. Upon termination of the agreement, MPE will delete or otherwise anonymize your information within a reasonable period of notice, unless another Swedish or European law, court or authority says otherwise. Your data can be saved based on weighing of interest if there are security or economic reasons. The length of time your personal information is stored by us varies depending on the purpose of their collection.

Information collected when you contact us is stored as long as you are a customer of ours to fulfill our commitment. Upon completion of customer relationship, we can store it based on interest weighting as evidence in case of problems.

What are your rights?

When registered with MPE you have several rights that you should know. You are entitled to request a registry extract of any information that is registered about you, free of charge once a year, provided you have legitimate reasons. In some cases, you also have the right to data portability of your personal data. You are entitled to have your personal information corrected if they are incorrect, incomplete or misleading and may limit the processing of personal data until they are changed. You have the right to be forgotten, but deletion of personal data cannot be done if it is required to fulfill the agreement or other Swedish or European law, court or government decision states otherwise, and if it is based on interest-weighting. Should you find that there are no legitimate reasons or the balance of interest is incorrect, you may object to the process. You also have the right to withdraw a consent, make complaints about the processing to the Data Inspection board, automatically oppose decision making, profiling and opposing direct marketing.

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Subcontractors for processing personal data

| Process | Supplier | Country |
|---|------------|-------------------------------|
| When registering and participating in a course | Multinet | Sweden |
| Contact via chat | LiveChat | Ireland, USA (Privacy Shield) |
| Contact via e-mail | Zendesk | USA (Privacy Shield) |
| Contact via phone | Puzzel | Norway |
| Connection of personal data with external registers | Creditsafe | Sweden, Great Britain |

| Process | Supplier | Country |
|--------------------------------------|------------------|---------|
| Order, billing and customer register | Fortnox | Sweden |
| Contact via chat | Svarsservice | Sweden |
| Contact via phone | Svarsservice | Sweden |
| Course certificate | Seriline | Sweden |
| Annual accounts | LR Revisionsbyrå | Sweden |